



# MANTSOPA

LOCAL MUNICIPALITY  
PLAASLIKE MUNISIPALITEIT  
LEKGOTLA LA MOTSE

Box 64, Ladybrand, 9745  
Tel: (051) 924 0654  
Fax: (051) 924 0020

Mantsopa Local Municipality is an equal opportunity and affirmative action employer and requires the services of a suitable qualified persons with relevant experience to fill the following vacancy. Persons designated in terms of applicable legislations as historically disadvantaged individual as well as people with disabilities are encouraged to apply. Incorporating, Ladybrand (Head Office), Tweespruit, Hobhouse, Excelsior and Thaba Patchoa.

**VACANCY**  
**INTERNAL & EXTERNAL ADVERTISEMENT**

**MUNICIPAL MANAGER OFFICE**  
**DIVISION – MUNICIPAL MANAGER**

**POST DESIGNATION: INTERNAL AUDITOR x1**

**TERM OF APPOINTMENT: PERMANENT**

**SALARY: R 443 344.74 pa (excluding benefits)**

**POST LEVEL 4/3 OF GRADE 3 MUNICIPALITY**

**MINIMUM REQUIREMENTS:**

- B.com/ B-Tech- Degree in Internal Auditing, Accounting and Risk Management.
- Internal Audit Technician (IAT) and Professional Internal Auditor (PIA); etc. Professional designations will be an added advantage.
- Registered with a professional body, i.e. membership with IIASA, IRMSA; etc. will also be added advantage.
- Municipal Finance Management Programme (MFMP) will also be an added advantage.
- A valid Driver's license.
- High level Computer Literacy- Office applications with Advanced Excel.
- 2- 3 years' relevant experience in internal audit required.

### **KEY PERFORMANCE AREAS:**

- Execute audits to ensure compliance to audit standards and report to the Manager Internal Audit.
- Monitor and ensure compliance with MFMA, and any other applicable legislation.
- Apply the principles of audit standards and technique
- Communicate all Audit findings to Internal Audit Manager.
- Participate in various meetings and provide comments/opinions.
- Regularly update Internal Audit Manager on functional progress and /or outcomes for submission to the Audit Performance & Risk Committee.
- Maintain records of working progress, notices and correspondence and update file and retrieve information for reference.
- Prepare audit file for review by the Internal Audit Manager.
- Follow up on Auditor General and Internal Auditor action plan and provide feedback.
- Perform other related duties incidental to the work description.

### **BENEFITS OF THE POSITION**

Pension / Provident Fund  
Medical Aid  
13<sup>th</sup> Cheque  
Annual Leave

### **KEY COMPETENCIES**

- Ability to provide credibility to financial affairs of the municipality and to ascertain compliance with relevant legislative prescriptions and standards.
- Thorough knowledge of supply chain management and information systems.
- Detailed knowledge of municipal policies and procedures and Treasury regulations.
- Ability to work independently. Attention to detail. Good investigative, research, analysis techniques.
- Assertiveness in dealing with audit report findings.

NB: All applications must be on the official application form. Enquiries may be directed to: The Municipal Manager, Me. MRE Mogopodi on 051 924 0654 or Mr MN Makwetla on 051 924 0654 during office hours. Street address: 38 Joubert Street, Ladybrand, 9745.

**Applications on the prescribed official application form, with a comprehensive CV, and certified qualifications should be submitted to: The Municipal Manager, Me MRE Mogopodi, PO Box 64, Ladybrand, 9745 or couriered to 38 Joubert Street Ladybrand or walking delivery by the switchboard office.**

**PLEASE NOTE:** Application forms are available from the municipal official website; [www.mantsopa.gov.za](http://www.mantsopa.gov.za) and from the switchboard office. No faxed or e-mailed applications will be accepted. Certified copies of academic qualifications and a copy of your curriculum vitae must accompany all application forms.

If not contacted within three (3) months after the closing date, applicants should regard their applications as having been unsuccessful. The municipality reserves the right not to make any appointments, fraudulent qualifications / documentation / driver's license, will immediately disqualify any applicant. A candidate who canvasses any Councillor for preference will be disqualified from the selection process or from appointment.

**CLOSING DATE: 26 June 2026 at 12:00 pm**



**MRE MOGOPODI  
MUNICIPAL MANAGER.  
MANTSOPA LOCAL MUNICIPALITY.**

**38 Joubert Street.**

**PO Box 64.**

**Ladybrand**

**9745.**

**03 June 2026**