



# MANTSOPA

## MUNICIPALITY

(Incorporating Ladybrand, Tweespruit, Excelsior, Hobhouse & Thaba Patchoa )  
(As from 6 December 2000)

### Head office

Private Bag X11 or  
P.O. Box 64  
**LADYBRAND**  
9745

38 Joubert Street  
**LADYBRAND**  
9745

Tel: 051-9240654  
051-9240659  
051-9240655  
051-9240657

Fax: 051-9240020

E-mail:  
[mantsopamun@xsinet.co.za](mailto:mantsopamun@xsinet.co.za)

### Area Offices

P.O. Box 76  
**TWEESPRUIT**  
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 24  
**EXCELSIOR**  
9760

Tel: 051-9730015

Fax: 051-9730865

P.O. Box 5  
**HOBHOUSE**  
9740

Tel: 051-9640012

Hobhouse Way 177

**THABA PATCHOA**  
9771

Tel: 051-9640012

Fax: 051-9640054

File no.:8/1/8/1

Contact Person: Khotso Pharoe

13 January 2026

**INVITATION FOR QUOTATIONS –SUPPLY AND DELIVERY OF ONE (01) LAPTOP AND TWO HARD DRIVES FOR MANTSOPA LOCAL MUNICIPALITY.**

### SPECIFICATION

#### **Key Features to Look For**

- **Processor:** Intel Core Ultra (Ultra 5, Ultra 7) or AMD Ryzen 7 for modern performance.
- **RAM:** 8GB/16GB or 32GB for better multitasking.
- **Storage:** 1TB SSD.
- **Display:** 14-inch, touchscreen with higher resolutions.
- **OS:** Windows 11 Pro, essential for business features.

#### **NB: WINDOWS 11 PRO**

#### **TWO HARD DRIVES:**

Portable SSD 1TB  
High Speed External Hard Drive  
USB 3.2 Fast Type-C HD

#### **NB:**

**The bidder is required to complete the MBD 4 Form.**

**The bidder is required to complete the MBD 6.1 Form.**

**If any municipal rates, taxes, or service charges owed by the bidder or its directors to the municipality are in arrears for over three months, the supplier will be disqualified.**

**The Forms are obtainable at Mantsopa Website [www.mantsopa.fs.gov.za](http://www.mantsopa.fs.gov.za)**



All correspondence to be addressed to the Municipal Manager

## GENERAL CONDITIONS

All quotations must comply with the following conditions:

1. Item must be fully described.
2. Price for items must include VAT
3. Indication of whether price is firm or not firm.
4. Quotations must be valid for a minimum period of 90 days.
5. Delivery period must be indicated and show whether it is firm or not firm.
6. Quotation must be signed by a duly authorized person. **No faxed quotation**
7. This quotation will be evaluated in terms of the 80/20 preferential points system as prescribed in the Preferential Procurement Policy Regulation of 2022.
8. **Only service providers who are in the Central database must submit the quotations.**
9. The successful supplier will be the one who scores the highest points.
10. The bidder must attach Municipal Rates and Taxes Account or Municipal Service Charges owed by the bidder or any its directors to the Municipality or to any other Municipality other Municipality or Municipal Entity must not be in arrears more than three months. The bidders in Mantsopa Local Municipality must arrange to pay the Municipal Rates and Taxes or Municipal Service Charges if they are awarded the bid. The Lease Agreement must be accompanied by the Landlord's Municipal Rates and Taxes or Municipal Services Charges that are not in arrears for more than three months.
12. **NB: All service provider(s) are requested to submit a CSD Report or Copy of the ID's.**

### Specified Goals for Preferential Points System

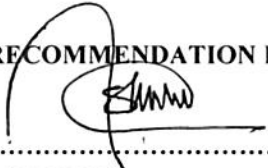
Specific Goals	Points Allocation
Black Owned (More than 51%)	10
Women owned (More than %51%)	5
Youth Owned <35(More than 51%)	5
Total Points	20

All correspondence to be addressed to the Municipal Manager

**Enquiries on Specification: Mr. Mokhele– 060 502 4520**

Quotations must be submitted and delivered to the **Quotation Box (telephone number: 051 924 0654) at 38 Joubert Street, Ladybrand 9745**, on or before **23 January 2026 @12h00** the envelope must be sealed and clearly marked **'SUPPLY AND DELIVERY OF ONE (01) LAPTOP AND TWO HARD DRIVES FOR MANTSOPA LOCAL MUNICIPALITY**. Quoting reference number **SCM/PMU 01/25/26**.

RECOMMENDATION BY THE CFO:



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T TSHIKUNDU

DATE: 2026/01/13

APPROVAL BY THE MM



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M MOGOPODI

MUNICIPAL MANAGER

DATE: 13/01/2026