



MANTSOPA

LOCAL MUNICIPALITY
PLAASLIKE MUNISIPALITEIT
LEKGOTLA LA MOTSE

Box 64, Ladybrand, 9745
Tel: (051) 924 0654
Fax: (051) 924 0020

Mantsopa Local Municipality is an equal opportunity and affirmative action employer and requires the services of a suitable qualified persons with relevant experience to fill the following vacancy. Persons designated in terms of applicable legislations as historically disadvantaged individual as well as people with disabilities are encouraged to apply. Incorporating, Ladybrand (Head Office), Tweespruit, Hobhouse, Excelsior and Thaba Patchoa.

VACANCY
INTERNAL & EXTERNAL ADVERTISEMENT

MUNICIPAL MANAGER OFFICE
DIVISION – MUNICIPAL MANAGER
POST DESIGNATION: INTERNAL AUDITOR (x2)
TERM OF APPOINTMENT: PERMANENT
SALARY: R 328 825.69 pa (excluding benefits)
POST LEVEL 4/4 OF GRADE 2 MUNICIPALITY

MINIMUM REQUIREMENTS:

- B.com/ B-Tech- Degree in Internal Auditing, Accounting and Risk Management.
- Internal Audit Technician (IAT) and Professional Internal Auditor (PIA); etc. Professional designations will be an added advantage.
- Registered with a professional body, i.e. membership with IIASA, IRMSA; etc. will be an added advantage.
- Municipal Finance Management Programme (MFMP) will also be an added advantage.
- A valid Driver's license.
- High level Computer Literacy- Office applications with Advanced Excel.
- 2- 3 years' relevant experience required.

KEY PERFORMANCE AREAS:

- Execute audits to ensure compliance to audit standards and report to the Manager Internal Audit.
- Monitor and ensure compliance with MFMA, and any other applicable legislation.
- Apply the principles of audit standards and technique
- Communicate all Audit findings to Internal Audit Manager.
- Participate in various meetings and provide comments/opinions.
- Regularly update Internal Audit Manager on functional progress and /or outcomes for submission to the Audit Performance & Risk Committee.
- Maintain records of working progress, notices and correspondence and update file and retrieve information for reference.
- Prepare audit file for review by the Internal Audit Manager.
- Follow up on Auditor General and Internal Auditor action plan and provide feedback.
- Perform other related duties incidental to the work description.

BENEFITS OF THE POSITION

Pension / Provident Fund

Medical Aid

13th Cheque

Annual Leave

KEY COMPETENCIES

- Ability to provide credibility to financial affairs of the municipality and to ascertain compliance with relevant legislative prescriptions and standards.
- Thorough knowledge of supply chain management and information systems.
- Detailed knowledge of municipal policies and procedures and Treasury regulations.
- Ability to work independently. Attention to detail. Good investigative, research, analysis techniques.
- Assertiveness in dealing with audit report findings.

**FULL ADVERTISEMENT CAN BE FOUND ON MANTSOPA LOCAL MUNICIPALITY
WEBSITE: www.mantsopa.co.za**

Application forms are available at the municipal offices or for download on the municipal webs (www.mantsopa.co.za).

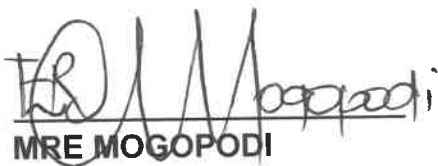
NB: All applications must be on the official application form. Enquiries may be directed to: The Internal Audit Manager, Mr. K. Chauke on 051 924 0654 or Manager Human Resources, Mr. L. Mariti on 051 924 0654 during office hours. Street address: 38 Joubert Street, Ladybrand, 9745.

Applications on the prescribed official form should be hand delivered, with a comprehensive CV, certified copies of academic qualifications, Identity Document (ID) as well as valid motor vehicle driver's license (with applicable legal exceptions for persons with disabilities) to the attention of: The Municipal Manager, Me MRE Mogopodi, PO Box 64, Ladybrand, 9745, and be submitted at municipal Switchboard Office, Head Office.

PLEASE NOTE: Application forms are available from the municipal official website; www.mantsopa.co.za and from the switchboard office. No faxed or e-mailed applications will be accepted. Certified copies of academic qualifications and a copy of your curriculum vitae must accompany all application forms.

If not contacted within three (3) months after the closing date, applicants should regard their applications as having been unsuccessful. The municipality reserves the right not to make any appointments, fraudulent qualifications / documentation / driver's license, will immediately disqualify any applicant. A candidate who canvasses any Councillor for preference will be disqualified from the selection process or from appointment.

CLOSING DATE: 08 DECEMBER 2025



**MRE MOGOPODI
MUNICIPAL MANAGER.
MANTSOPA LOCAL MUNICIPALITY.
38 Joubert Street.
PO Box 64.
Ladybrand
9745.
12 November 2025**

