



MANTSOPA

LOCAL MUNICIPALITY
PLAASLIKE MUNISIPALITEIT
LEKGOTLA LA MOTSE

Box 64, Ladybrand, 9745
Tel: (051) 924 0654
Fax: (051) 924 0020

Reference no:
Verwysingsnr:
Bosupi:

Enquiries: M.N MAKWETLA
Navrae:
Patlisiso:
06 January 2025.

VACANCY INTERNAL & EXTERNAL ADVERTISEMENT

DIRECTORATE: INFRASTRUCTURE MANAGEMENT
SECTION ELECTRICITY
POST DESIGNATION: ELECTRICIAN (X1)
TERM OF APPOINTMENT: PERMANENT
SALARY: R 308 509.85 pa (excluding benefits)
POST LEVEL 4/4 OF GRADE 3 MUNICIPALITY

1.KNOWLEDGE.

- Perform activities within a trade. Work independently and could supervise staff; and
- Special Workman – perform non-qualified artisan work.

2.REQUIREMENTS:

- Grade 12 with National Diploma in Electrical Engineering, or equivalent
- 1-2 years' experience in electrical engineering, maximum demand meter (MD)
- Special workman- 2-3 years' experience required
- Qualified Electrician
- Ability to record jobs done for Job Card purposes.
- Operating Regulations for High Voltage Systems.
- Good verbal communication skills
- Good interpersonal relations skills
- Computer Literacy, Word, Excel, Power Point & Access.
- Valid Code 10 driver's license

3.COMPETENCIES

- Managing Work; Interpersonal Skills; Planning and organizing; Facility specific skills; Verbal Communication; Problem Solving; Organisational Awareness; Discipline Specific Skills; Accountability and Ethical Conduct; Written Communication; Decision

making; Workplace Safety; Task Management; Action and outcome orientation; People Management and Team Orientation; Problem Solving; Quality Orientation; Service Delivery Orientation; Customer orientation and customer focus.

4. INHERENT REQUIREMENT OF THE POST

- Physical strength
- Electricians Trade Test Certificate

5. KEY PERFORMANCE AREAS:

- ❖ Maintenance of Electrical network.
- ❖ Dis / reconnection of electricity services.
- ❖ Handling of consumer complaints regarding faulty electricity and rectifying problem.
- ❖ Ensure a safe environment for subordinates to work in and do the relevant administration.
- ❖ Interprets and co-ordinates specific pre-work / site requirements with regards to installation, repairs and, planned and predictive maintenance sequences and guides the activities of personnel to ensure requirements are coordinated and instructions communicated and understood enabling the efficient execution and completion of tasks/activities.
- ❖ Completes internal transactional documentation e.g. time sheets, log sheet, progress and productivity fields report, etc.) and related forms (vehicle checklist) to ensure details of activities are accurately recorded to facilitate the processing of information related to productivity personnel, time and material allocation and utilization for specific assignments.
- ❖ Performs specific tasks associated with the operation of heavy and/or specialized vehicles and equipment (Crane Trucks, etc.) during electrical installation, repair and maintenance activities to ensure activities are executed in accordance with laid down instructions and guidelines and general and specific safety procedures are complied with.
- ❖ Co-ordinates activities associated with the construction and installations of medium/low voltage electrical networks to ensure installation and safety procedures and guidelines are complied with and tasks executed in accordance with standards associated with quality workmanship.
- ❖ Co-ordinates activities and sequences associated with maintaining the functionality to medium/low voltage electrical reticulation systems to ensure scheduled planned and predictive maintenance cycle and work procedures are complied enabling uninterrupted and optimum functionality of the electrical/power supply system.
- ❖ Coordinates activities/sequences associated with trouble shooting/fault finding and repairing to medium/low voltage reticulation and electrical systems to ensure faults are detected and repaired and functionality restored with disruption to services.
- ❖ Coordinates and controls the tasks/activities of personnel and allocates and priorities outcomes to ensure personnel are capacitated and capable of performing at acceptable levels, deviations addressed, and corrective measure implemented to sustain productivity and efficiency.

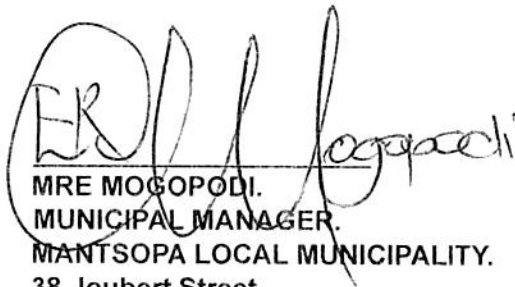
Applications on the prescribed official form, with a comprehensive CV, should be to: The Municipal Manager, Me MRE Mogopodi, PO Box 64, Ladybrand, 9745.

PLEASE NOTE: Application forms are available from the municipal official website; www.mantsopa.fs.gov.za and from the switchboard office. No faxed or e-mailed applications will be accepted. Certified copies of academic qualifications and a copy of your curriculum vitae must accompany all application forms.

If not contacted within three (3) months after the closing date, applicants should regard their applications as having been unsuccessful. The municipality reserves the right not to make any appointments, fraudulent qualifications / documentation / driver's licence, will immediately disqualify any applicant. A candidate who canvasses any Councillor for preference will be disqualified from the selection process or from appointment. Municipal

Further information is available from the Director Technical Services telephone 051 924 0654

CLOSING DATE: 31 JANUARY 2025.



MRE MOGPODI.
MUNICIPAL MANAGER.
MANTSOPA LOCAL MUNICIPALITY.

38 Joubert Street.
PO Box 64.
Ladybrand
9745.
8 January 2025