



TO: ALL EMPLOYEES
CC: DIRECTORS
FROM: MUNICIPAL MANAGER
DATE: 11 DECEMBER 2024

SUBJECT: NOTICE OF TEMPORARY CLOSURE OF OFFICES DUE TO SHORTAGE OF WATER SUPPLY

Kindly take note that on the 10 December 2024, Mantsopa Municipality experienced water interruption due to shortage of water supply around Ladybrand.

In light of the above Mantsopa Local Municipality offices will be closed from 13:00 on Wednesday, 11 December 2024.

The Municipality will ensure that service delivery is not compromised due to closure of offices.

NB: ALL ESSENTIAL SERVICES WORKERS MUST REMAIN AT WORK.

Hope you will find this in order.

A handwritten signature in black ink, consisting of several overlapping loops and a vertical line, is positioned above the name of the Municipal Manager.

MRE MOGOPDI
MUNICIPAL MANAGER